CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 26, 2022

Item 4, Report No. 19, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on April 26, 2022.

4. **STREAMLINE DEVELOPMENT APPROVAL FUND**

The Committee of the Whole recommends approval of the recommendations contained in the following report of the Deputy City Manager, Planning and Growth Management, dated April 12, 2022:

Recommendations

1. THAT Staff be directed to proceed with the identified projects and resourcing requirements through the Streamline Development Approval Fund, as outlined in this report;

2. THAT a new capital project be established to fund the newly identified projects not to exceed $1,000,000 inclusive of applicable taxes funded from the Streamline Development Approval Fund;

3. THAT Council authorize the City Treasurer to apply the required budget amendment of existing approved capital funding arising from the Streamline Development Approval Fund reallocation; and

4. THAT inclusion of this matter on a Public Committee or Council agenda with respect to creating a new capital project and amending capital budgets, as identified in this report, be deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002, as amended.

Committee of the Whole (2) Report

DATE: Tuesday, April 12, 2022   **WARD(S):** ALL

TITLE: STREAMLINE DEVELOPMENT APPROVAL FUND

FROM:
Nick Spensieri, City Manager
Haiqing Xu, Deputy City Manager, Planning and Growth Management

ACTION: DECISION

Purpose

To report on the implementation strategy for the Streamline Development Approval Fund (SDAF) received from the Province of Ontario to implement a series of initiatives aimed at streamlining the development approval process to assist with coordination efforts to increase the supply of homes across the province.

Report Highlights

- On January 19, 2022, the Province announced at the Ontario Housing Affordability Summit that more than $45 million in funding will be provided to help Ontario's 39 largest municipalities modernize, streamline and accelerate processes for managing and approving housing applications.
- On January 19, 2022, the City received a letter noting its eligibility to receive up to $1,000,000 for development approval initiatives such as e-permitting systems, temporary staff to address backlogs, online application portals, and other projects subject to returning a copy of a letter, signed by the Head of Council, to the ministry and the execution of a transfer payment agreement.
- On January 20, 2022, a letter was forwarded to the Ministry of Municipal Affairs and Housing confirming the City of Vaughan's participation in the Streamline Development Approval Fund and the transfer payment agreement was executed by the City's signing authorities as per Bylaw 154-2018.

Recommendations

1. THAT Staff be directed to proceed with the identified projects and resourcing requirements through the Streamline Development Approval Fund, as outlined in this report;

2. THAT a new capital project be established to fund the newly identified projects not to exceed $1,000,000 inclusive of applicable taxes funded from the Streamline Development Approval Fund;
3. THAT Council authorize the City Treasurer to apply the required budget amendment of existing approved capital funding arising from the Streamline Development Approval Fund reallocation; and
4. THAT inclusion of this matter on a Public Committee or Council agenda with respect to creating a new capital project and amending capital budgets, as identified in this report, be deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002, as amended.

Background

On January 19, 2022, the Province announced funding to help Ontario's largest municipalities modernize, streamline and accelerate development approval processes
On January 19, 2022, Premier Doug Ford and Steve Clark, Minister of Municipal Affairs and Housing, met with city mayors and regional chairs at the Ontario Housing Affordability Summit to discuss the housing crisis and coordinate efforts to increase the supply of homes across the province. The virtual summit provided provincial-municipal leaders with an opportunity to share best practices, identify persistent issues and collaborate on ways to build the right mix of housing.

Premier Ford announced at the Summit that more than $45 million in funding will be provided to help Ontario's 39 largest municipalities modernize, streamline and accelerate processes for managing and approving housing applications. Subsequently, the City received a letter noting its eligibility to receive up to $1,000,000 for development approval initiatives such as e-permitting systems, temporary staff to address backlogs, online application portals, and other projects.

The letter was signed back to the Province on January 20, 2022, with the Mayor's signature (Head of Council) as requested by the Province to participate in the SDAF (Attachment 1) and on February 23, 2022, the Transfer Payment Agreement was signed. Details on eligible costs and program requirements are noted in the Analysis and Options section of this report.

Previous Reports/Authority
KPMG Final Report: Comprehensive Review of Development Review and Policy Formulation

Analysis and Options

On February 23, 2022, the City executed the Transfer Payment Agreement for the Streamline Development Approval Fund

Following Vaughan's confirmation of participation in the SDAF, the Province provided the City with the Transfer Payment Agreement (TPA) setting out the terms of funding. The City executed the TPA on February 23, 2022, as per Bylaw 154-2018.

The following is a high-level description of the terms outlined by the Province in the TPA:

- The funding is for the City (as the Recipient) to implement projects that streamline the development approval process or support a diversity internship program in connection with the development approvals process, such as:

  1. Procuring consulting or fee-for-service resources to do one or more of the following:

     a) Identify and assist the Recipient to implement more efficient processes for the Recipient's development approvals;
     b) Prepare draft changes to the Recipient's zoning by-laws and explore opportunities to accommodate new housing development as-of-right;
     c) Implement or enhance implementation of a Community Planning Permits system with a housing component;
     d) Review council decision-making processes related to development approvals and make recommendations for streamlining those processes, including delegating certain planning decisions to the Recipient's staff where considered appropriate;
     e) Develop draft Community Improvement Plans that include housing incentives; and
     f) Undertake studies to support new housing types;

  2. Implementing e-permitting systems or online "Manage My Application" systems that provide for online status checking, interaction between the applicant and planners, fee payments, and ability to start additional permits and view agency comments;

  3. Implementing systems that enable the use of online application forms, which allow for the submission of supporting documents, drawings, and studies as well as standardizes forms, drawings, studies and data submissions;

  4. Developing online application guides to help applicants select a location, identify development type, and follow a step-by-step guide to determine application submission requirements;

5. Implementing online booking and web meetings systems for pre-consultation and planning meetings;

6. Purchasing data/application management/workflow software, digital drawing software, or 3D tools to assist with design and visualization of development applications;

7. Purchasing software or hardware to improve the Recipient's efficiency in handling payments related to development approvals, such as new hardware or software to handle online payments or credit card payments;

8. Standardizing terminology, application processes, and data requirements as well as developing terms of reference to improve the customer experience and position partners for simpler data sharing;

9. Hiring temporary staff to deal with backlogs related to development approvals, including inspectors and Committee of Adjustment clerks;

10. Implement diversity internship programs to support diversification of planning or building departments including internships for qualified students or new graduates with a focus on people with disabilities, Indigenous, Black, and racialized individuals, and people from diverse ethnic and cultural origins, sexual orientations, and gender identities and expressions; and

11. Other initiatives to streamline the Recipient's development approval processes, with the written approval of the Province.

- The funding will be received in several payments, with an initial payment of $500,000 to be received no more than 30 days after execution of the TPA.

- By April 22, 2022, the City must submit an Interim Report Back to the Province outlining how the City intends to spend the funds along with a workplan, timeline and budget for the projects.

- Another payment no more than 30 days after the Province's approval of the Interim Report Back will be received for costs submitted as part of the Interim Report Back that exceed the initial payment.

- By February 28, 2023, the City must submit a Final Report Back to the Province that will include a publicly posted staff report on the City's website, completion of a report back template, and identification of costs submitted as part of the Final Report Back that exceed the initial and interim payments.

- The reimbursement of project costs must incur between January 19, 2022, to the earlier of February 28, 2023, or the submission of the Final Report Back.

Staff have identified a number of initiatives that meet the eligibility requirements of the SDAF

In December 2020, the City applied for funding under the Audit and Accountability Fund (AAF) Intake 2 Program from the Ministry of Municipal Affairs and Housing and was awarded up to $175,000 to review the City's Policy and Development Application process for managing Development Applications in a more timely and efficient manner. In April 2021, the City retained KPMG LLP to conduct a comprehensive assessment of its development review and policy formulation processes. In November 2021, KPMG issued their Comprehensive Review of Development Review and Policy Formulation Processes Final Report, a link is provided above in the Previous Reports/Authority section of this report. Selected recommendations from the Final Report, such as creating a Standardized Operating Procedures for Development Planning Processes and Project Management Toolkit and templates and guidelines will be implemented through the SDAF. High level costs for each initiative have been estimated, with more detailed costing to be finalized through the process.

Staff have identified the following projects and resourcing requirements that meet the eligibility requirements of the SDAF to an upset limit of $1,000,000, which have been confirmed with Provincial staff.

Procurement for Consulting:
- Create Standardized Operating Procedures for Development Planning processes;
- Create Project Management Toolkit and templates including circulation guidelines, standardized comment matrix and formalizing meetings structures for Development Planning;
- Modernize Development Engineering Agreements;
- Peer Review of Underground Storage Tanks vs. Conventional Stormwater Management Ponds;
- Preparation of guidelines (i.e., Terms of Reference) for development related engineering reports;
- Establish Noise Policy and Guidelines;

Technology and Software Upgrades:
- Improvements to Citizen Portal for AMANDA, including Online Payment fees;
- Purchase of AMANDA licenses and maintenance of software for Development Planning Staff;
- Purchase of Blue Beam Revu software licenses for Development Planning and Park Infrastructure Planning and Development Staff;
- Acquire 3D modelling software and professional services to build modelling;
- Improvement of GIS systems to build an interface for open data on development and building permit applications to provide real time information for staff;

Staffing:
- Contract staff to assist with implementing the projects identified above; and

- Contract staff to assist in the Development Planning Department and Policy Planning and Special Programs Department – Yonge and Steeles Program

The broader outcomes expected to be achieved include a leaner and more efficient development approvals process including streamlined process guidelines for the public and staff, maximized return on investment with the AMANDA system online application portal, improvement in GIS Data management, improved development data to make more informed decisions and recommendations, and improved efficiency in processing of higher quality complete development applications. The outcomes of the individual project and resources requirements are further identified in Attachment 3. Together these initiatives will help Development Staff in improving processing times for residential planning applications, ultimately bringing on stream approvals in a more timely manner to assist with coordination efforts to increase the supply of homes across the province.

Financial Impact

Under the SDAF, Vaughan is eligible to receive up to $1,000,000. This Provincial investment can help offset existing approved operating and capital funded initiatives, as well as provide funding for other initiatives which are currently unfunded. A new capital project is required to fund these new unfunded initiatives in an amount not to exceed $1,000,000 (inclusive of applicable taxes). Staff will reallocate the existing approved capital budget funding to the SDAF and the remaining funding will be applied to the new capital project to a maximum SDAF funding of $1,000,000 between the existing and new projects.

Any future operating costs associated with these initiatives will be requested during the annual budget process.

Broader Regional Impacts/Considerations

The allocation of the SDAF will assist in streamlining development approvals processes by the City and other York Region Municipalities in a coordinated effort to increase the supply of homes across the province.

Conclusion

With Council endorsement of the identified projects, the SDAF will assist in advancing several processes and initiatives to modernize, streamline and accelerate processes for managing and approving housing applications as outlined within the TPA and this report. All funds will be distributed as per the grant terms and conditions as indicated in this report.

For more information, please contact: Mary Caputo, Senior Manager of Development Planning, ext. 8635.

Attachments

1. Executed Letter of participation to the Ministry of Municipal Affairs and Housing
2. Streamline Development Approval Fund Q & A
3. Streamline Development Approval Fund Projects and Outcomes

Prepared by

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Approved by

Haiqing Xu, Deputy City Manager,
Planning and Growth Management

Reviewed by

Nick Spensieri, City Manager

ATTACHMENT 1

Ontario

234-2021-5312

January 19, 2022

Your Worship
Mayor Maurizio Bevilacqua
City of Vaughan

Dear Mayor Bevilacqua:

As you know, Ontario has a housing crisis. Housing prices have been rising across Ontario over the past decade, as demand has outpaced supply.

Our government is working to challenge the status quo – to get shovels in the ground faster and unlock the supply of housing. Further to Premier Ford's announcement at the Ontario Housing Affordability Summit, I am pleased to share with you that the province will be investing over $45,000,000 in a new *Streamline Development Approval Fund* to help Ontario's 39 largest municipalities implement actions to get development approved faster so more housing can be built.

Our government has approved financial support to the City of Vaughan through the *Streamline Development Approval Fund* in order to implement streamlining development approval initiatives such as e-permitting systems, temporary staff (including interns) to address backlogs, online application portals, and other projects aimed at unlocking housing supply. Under this program, your municipality is eligible to receive up to **$1,000,000**, subject to your municipality returning a copy of this letter, signed by your Head of Council, to the ministry by January 31, 2022 and the execution of a transfer payment agreement.

Please note that your municipality is accountable for using this funding for streamlining development approvals initiatives. Your municipality will be expected to provide an interim report on the progress of your projects in April 2022 and a publicly posted final report in February 2023 on your use of the funding. More details on eligible costs and program requirements will be contained in the transfer payment agreement that will be sent to your municipality if you choose to take part in this program.

…/2

At this time, I am requesting that you as the Head of Council sign the acknowledgement below and return the signed copy to the ministry by email to: Municipal.Programs@ontario.ca. If the province has not received your letter on or before January 31, 2022, you will not be eligible for this program and your municipality's allocation will not be paid.

Thank you for your partnership to help increase the supply of housing in Ontario, so that we can make it easier for all Ontarians and their families to find a home.

Sincerely,

Steve Clark
Minister

c. Municipal Treasurer and Chief Administrative Officer

By signing below, I am confirming that my municipality, City of Vaughan, is interested in taking part in the *Streamline Development Approval Fund*. I acknowledge that as part of the program my municipality will be required to use our allocation of up to $1,000,000 for the purpose of implementing projects that will streamline development approvals in the municipality in accordance with the transfer payment agreement. I further acknowledge that the City of Vaughan will be required to submit an interim and final report back to the province on the status of our projects and the use of this funding.

Name: Maurizio Bevilacqua

Title: Mayor, City of Vaughan

Signature:

Date: 01/20/2022

ATTACHMENT 2

Streamline Development Approvals Fund Q&A

What kind of projects can municipalities use this funding for?

We are providing more than $45 million through the Streamline Development Approval Fund to help Ontario's 39 largest municipalities unlock housing supply by streamlining, digitizing, and modernizing their approach to managing and approving applications for residential developments. The fund can also be used to support diversity internship programs within planning and building departments.

Examples of eligible projects under the Streamline Development Approval Fund include:

- Consulting/fee-for-service resources to:
    - Identify or implement LEAN processes for development approvals.
    - Update zoning by-laws and explore opportunities to accommodate new housing development as-of-right.
    - Implement or enhance implementation of a Community Planning Permits System with a housing component.
    - Review council decision-making processes and streamline by delegating more planning decisions to staff where possible.
    - Develop Community Improvement Plans that include housing incentives.
    - Undertake studies to support new housing types (modular/tiny homes, 'missing middle,' etc.).
- E-permitting systems and online "Manage My Application" systems that provide for online status checking, interaction between the applicant and planners, fee payments, and ability to start additional permits and view agency comments.

- Online application forms, including the submission of supporting documents, drawings, and studies, and standardization of forms, drawings, studies, and data submissions.
- Online application guides to help applicants select a location, identify development type, and follow a step-by-step guide to determine application submission requirements.
- Online booking and web meetings systems for pre-consultation and planning meetings.
- Data/application management/workflow, digital drawing software, or 3D tools to assist with design and visualization of development applications.
- Efficiencies in handling of payments for development approvals – digital/credit card payments.
- Standardization of terminology, application process, data requirements and terms of reference to improve the customer experience and position partners for simpler data sharing.
- Temporary staff to deal with backlogs (i.e., inspectors, Committee of Adjustment clerks, interns).
- Diversity internship programs to support diversification of planning/building departments by offering internships to qualified students/new graduates with a focus on people with disabilities, Indigenous, Black, and racialized individuals, and people from diverse ethnic and cultural origins, sexual orientations, gender identities and expressions.
- Other projects subject to ministry's approval.

How will we know if our project is eligible for funding?

Project/s chosen must fall under the list of examples of eligible project options. It is expected that municipalities have reviewed the examples of eligible project options, and details of ineligible costs prior to signing their transfer payment agreement to ensure the project/s they wish to pursue meet the eligibility requirements of the program.

If your project does not fall under the examples of eligible options please contact municipal.programs@ontario.ca prior to signing your transfer payment agreement.

Municipalities will be required to provide details of their project/s in the interim report due April 22, 2022. Any potential ineligible costs of the project will be reviewed with the municipality at this time.

Final invoices will also be reviewed for eligible costs.

Can the funding be applied to more than one project?
Funding can be applied to expenses incurred under multiple SDAF eligible projects within the <u>up to</u> amount of funding listed in the transfer payment agreement.

When do expenses need to be incurred?
Eligible expenses financed through this funding must be incurred between January 19, 2022 and February 28, 2023. Projects that started prior to January 19, 2022 are suitable but only costs incurred from January 19, 2022 to February 28, 2023 are eligible. Projects must be complete by February 28, 2023.

What expenses are ineligible?
The program will not cover projects where:

- the main outcome is a reduction in front line services
- the municipality would not be prepared to support any ongoing maintenance costs resulting from the project.

Regular municipal staff costs that are part of the municipality's annual budget and major capital expenditures are **not** eligible costs.

Minor capital expenditures like hardware and software that are necessary to achieve the outcomes of the project are eligible.

Is there municipal cost sharing?
There is no municipal cost sharing for this program. The funding will cover 100% of the eligible costs <u>up to</u> the maximum amount available in the TPA. Costs incurred prior to January 19, 2022 or after February 28, 2023, ineligible costs, or those over and above the up to maximum amount listed in the TPA are the responsibility of the municipality.

When will this money flow to municipalities?
There are three potential payments for this program.

- Initial funding is expected to flow by April 2022, once transfer payment agreements are executed. See Schedule E in your TPA for details.
- Municipalities will be required to submit an interim report by April 22, 2022 outlining how they plan to spend the allocation, with a workplan, timeline and budget, and invoices for costs already incurred. If spending to date exceeds the initial payment provided, an interim payment will be provided.
- Final payments will follow in March 2023, once a final report back template has been received and a final staff report has been publicly posted by the municipality. If spending exceeds the initial and interim payment, and all requirements of the TPA are met, a final payment will be provided.

What are the reporting requirements for this program?

An interim and a final report are required.

1. Interim Report Back

The Recipient will submit one (1) Interim Report Back to the Province by April 22, 2022 using the reporting template provided by the Province. The Interim Report will include:

- A written description outlining how the Recipient intends to spend the Funds, along with a workplan, timeline and budget for the Project.
- A list of actual costs to carry out the Project paid by the Recipient, with supporting documentation, such as invoices or receipts, showing actual costs incurred to date, if any.

2. Final Report Back

The Recipient will submit one (1) Final Report Back to the Province once the Project is completed and by February 28, 2023. The Final Report Back will include a publicly posted staff report and completion of a report back template.

The staff report should include a summary of the project, how the funds were spent, and measures or actions expected to be achieved, and must be posted on the Recipient's publicly accessible website.

The report back template will be submitted to the province and includes:
- A written description outlining how the Recipient completed the Project
- A description of how the initial payment was spent as well as setting out the additional costs incurred for the Project.
- A description of the anticipated cost savings or outcomes of the Project related to streamlining the Recipient's development approval process.
- A description of the measures or actions expected to be achieved through the modernization or the streamlining of the Recipient's systems and processes related to the development approval processes.
- If the Recipient's Project included the implementation of an internship program for the Recipient's planning or building departments, the number of interns enrolled in the diversity internship program.
- The actual costs to carry out the Project that have not been included as part of the Interim Report Back paid by the Recipient with supporting documentation such as invoices or receipts, showing actual costs incurred and paid.
- A hyperlink to the staff report on the Recipient's publicly accessible website.

ATTACHMENT 3

Item No.	Item/Project Checklist	Date of Completion	Commenced	Department	Outcomes
Procuring consulting or fee-for-service resources to do one or more of the following: • **Identify and implement more efficient processes for the development approvals** • **Prepare draft changes to zoning by-laws and explore opportunities to accommodate new housing development as of-right** • **Implement or enhance implementation of a Community Planning Permits system with a housing component** • **Review council decision-making processes related to development approvals and make recommendations for streamlining those processes, including delegating certain planning decisions to municipal staff where considered appropriate** • **Develop draft Community Improvement Plans that include housing incentives** • **Undertake studies to support new housing types**					
1	Hire Consultant: Create Standardized Operating Procedures - Implement KPMG Recommendation from 2021 - Development Planning Department	28-Feb-23	No	Dev. Planning	This review will help formalizing the development review and policy formulation processes to increase consistency, predictability and transparency when processing a Development Application by streamlining the circulation process to reduce delays and conflicting comments developing new project management tools to accelerate timelines and enhance the applicant experience;
2	Hire Consultant: Create Project Management Toolkit and templates including circulation guidelines, standardized comment matrix and formalizing meetings structures - Development Planning Department	28-Feb-23	No	Dev. Planning	
3	Hire Consultant: Development Agreement Modernization Project - Development Engineering Department	28-Feb-23	Yes	Dev. Engineering	This project will help streamline Development Engineering Agreements to eliminate multiple revisions and correspondence between the City and the Applicant. This will facilitate the execution of the agreements in a timely manner to allow the Applicant to proceed with construction and development.
4	Hire Peer Reviewer: Underground Storage Tanks vs. Conventional Stormwater Management Ponds - Development Engineering Department	28-Feb-23	Yes	Dev. Engineering	This review will assist the City in developing a policy and procedure on additional options and requirements for Stormwater Management facilities, thereby, potentially reducing the review times for the development application process.
5	Hire Consultants: Preparation of guidelines (i.e., Terms of Reference) for development related engineering reports	28-Feb-23	No	Dev. Engineering	The project will assist the City in the development of standard terms of reference for engineering reports, thereby providing Applicants and their consultants guidance in order to reduce/eliminate multiple rounds of commenting.
6	Hire Consultant: Noise Policy and Guidelines	28-Feb-23	No	Dev. Engineering	The project will assist the City in the development a policy and procedure for approval of Noise reports and Class 4 designation requests, thereby providing consistency and reducing the review time in the development application process
Implementing e-permitting systems or online "Manage My Application" systems that provide for online status checking, interaction between the applicant and planners, fee payments, and ability to start additional permits and view agency comments					
7	Hire Vendor (Granicus/Meraki): Implement Citizen Portal AMANDA Backoffice - Development Planning and Building Standards Dept.	31-Dec-22	Yes	Dev. Planning	The Development Planning Citizen Application Portal and Backoffice initiative will help to modernize and transform development application intake and enhance service delivery using a Citizen Portal and AMANDA Backoffice services. Implementing an online submission portal for development applications will enable the digitization of the front-end, intake processes and will create a central repository for all development related information. Successful implementation will enable: the e-submission of application information and drawings, a central repository for all application related documentation, improved access to applications, application data and drawings and finally, the ability for the applicant to remain informed about the status of an application through a client portal.
8	Hire Contractor (Meraki): Improve portal intake process - Internal Upgrade to Programming AMANDA software and Building Permit Portal integration to create multiple building permits per one online application - Building Standards Dept.	28-Feb-23	No	Building Standards	This will assist Building Standards Staff and the Public in consistency and reducing timing with input of information through the AMANDA portal for development permits
Implementing systems that enable the use of online application forms, which allow for the submission of supporting documents, drawings, and studies as well as standardizes forms, drawings, studies and data submissions					
9	AMANDA (Granicus) 1 year maintenance for 35 licenses (Granicus) - Development Planning Dept.	31-Dec-22	Yes	Dev. Planning	The purchase of AMANDA Licenses and training for Development Planning Staff to accept online applications, submission of documents and processing and tracking of Development Applications
10	AMANDA General Training (Random Access Inc.) - external contractor - Random Access Inc. (Summer 2022) - Development Planning Dept.	31-Dec-22	Yes	Dev. Planning	
Developing online application guides to help applicants select a location, identify development type, and follow a step-by-step guide to determine application submission requirements					
Not Applicable					
Implementing online booking and web meetings systems for pre-consultation and planning meetings					
Not Applicable					

Item No.	Item/Project Checklist	Date of Completion	Commenced	Department	Outcomes
**Purchasing data/application management/workflow software, digital drawing software, or 3D tools to assist with design and visualization of development applications**				
11	Blue Beam Revu (SolidCAD): 70 Licenses and 1 year maintenance and training for Development Planning (including Urban Design and Cultural Heritage) and Policy Planning and Special Programs (including VMC and Environmental Sustainability). 3 additional licenses and maintenance required for Parks Infrastructure Planning and Development Dept. staff	28-Feb-23	Yes	Dev. Planning	This software will enable staff to have consistency and reduced timing in the review and commenting process of a Development Application.
12	Development 3D Visualization Analyst - BIM 3D Modeling for Development Applications including hardware and software - Development Planning Department and Policy Planning and Special Projects Dept.	28-Feb-23	No	Dev. Planning	This Staff member will work with the specialized software and datasets from Development Applications. This Staff will assist in the creation of 2D and 3D data for an overall system implementation across all Departments within the Planning and Growth Management Portfolio. This will improve the data diversification, data accessibility, data integration and support Development Planning Staff during the development planning review process.
**Purchasing software or hardware to improve the handling of payments related to development approvals, such as new hardware or software to handle online payments or credit card payments**				
**Not Applicable**				
**Standardizing terminology, application processes, and data requirements as well as developing terms of reference to improve the customer experience and position partners for simpler data sharing**				
13	Contract GIS Analyst - Retrieval of data for Site Plan approval and Building Permits - Link data between PlanIT and AMANADA data with GIS systems and review and digitize Development Applications submission data and harmonizing municipal civic address database with YR address database and other GIS Development Planning data required - Development Planning Department	28-Feb-23	No	Dev. Planning and Building Standards	This Staff and consultant will work with City IT Systems Specialists and Planning Portfolio Staff in order to integrate our three development application core systems (AMANDA, PlanIT and GIS) data in order to achieve improved data reporting and process connectivity between systems and development planning processes within the Planning and Growth Management Portfolio.
14	System installation, training and analysis (Consultant = Consortech) to automate data reports between PlanIT and AMANDA - Development Planning Department	28-Feb-23	Yes	Dev. Planning and Building Standards	
**Hiring temporary staff to deal with backlogs related to development approvals, including inspectors and Committee of Adjustment clerks**				
15	Planner Position - Yonge and Steeles Program - Policy Planning and Special Programs Department (contract)	28-Feb-22	No	Policy Planning and Special Programs Department	Additional Staff will assist Development Planning and Policy and Special Programs Departments with backlog in the review and processing of Development Applications and projects, improving PAC timelines and Committee of Adjustment response timelines.
16	Planner 1 Position - Development Planning Department (contract)	28-Feb-22	No	Dev. Planning	
17	Planning Technician - Development Planning Department (contract)	28-Feb-22	No	Dev. Planning	
**Implement diversity internship programs to support diversification of planning or building departments including internships for qualified students or new graduates with a focus on people with disabilities, Indigenous, Black, and racialized individuals, and people from diverse ethnic and cultural origins, sexual orientations, and gender identities and expressions**				
**Not Applicable**				
**Other initiatives to streamline development approval processes, previously agreed to with the Ministry**				
**Not Applicable**				