

A1

Appendix A1: Cycling and Pedestrian Advisory Task Force Findings Report



CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 19, 2017

Item 8, Report No. 4, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on April 19, 2017.

**8 CYCLING AND PEDESTRIAN ADVISORY TASK FORCE
FINDINGS REPORT**

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the City Clerk on behalf of the Cycling and Pedestrian Advisory Task Force, dated April 3, 2017, be approved;
- 2) That the staff presentation and Communication C3, presentation material, entitled, "Connecting the Dots: The Vaughan Super Trail", be received; and
- 3) That the presentation by Mr. Mark Inglis, Co-Chair, Cycling and Pedestrian Advisory Task Force and Communication C2, presentation material entitled, "*Cycling and Pedestrian Advisory Task Force (CPATF) Recommendations*", be received.

Recommendation

The City Clerk on behalf of the Cycling and Pedestrian Advisory Task Force, forwards the following recommendation for Council's consideration:

1. That the Cycling and Pedestrian Advisory Task Force Findings Report, dated February 9, 2017, be received; and
2. That the Cycling and Pedestrian Advisory Task Force Findings Report be referred to staff for review and a report be provided to a future Finance, Administration and Audit Committee meeting.

Contribution to Sustainability

Greater integration of cycling and pedestrian perspectives in City processes that support land use planning, infrastructure planning and resource allocation are expected to contribute to environmental sustainability through the encouragement of environmentally friendly means of transportation.

Economic Impact

There is no specific economic impact associated with the receipt of the Task Force's Findings Report. Any future economic impact associated with the Task Force recommendations will be identified in the subsequent staff report to the Finance, Administration and Audit Committee.

Communications Plan

The report will be posted on the City's website and the outcome resulting in the review of this report will be communicated to the Task Force members.

Purpose

The purpose of this report is to provide the Cycling and Pedestrian Advisory Task Force Findings Report to Council for consideration.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 19, 2017

Item 8, Finance Report No. 4 – Page 2

Background - Analysis and Options

At its meeting on April 21, 2015, Council adopted Item 43 of Report No. 17 of the Committee of the Whole, entitled *Deputation – Ms. Diana Lee Vaughan Bicycle User Group (BUG) With Respect to a Cycling and Pedestrian Advisory Task Force*. In so doing Council requested that the City Clerk bring forward Terms of Reference for the establishment of a Cycling and Pedestrian Advisory Task Force to develop recommendations that would allow the City to better integrate cycling and pedestrian perspectives into land use, infrastructure, and resource allocation planning processes. The Terms of Reference were approved at the Council meeting of October 20, 2015 and the City Clerk's office began the recruitment process.

In accordance with the Terms of Reference, Council appointed 10 members to the Task Force representing various organizations and residents interested in cycling and/or pedestrian issues, as follows:

- Two (2) representatives & (1) alternate from Vaughan Bicycle User Group;
- One (1) representative from The Regional Municipality of York;
- One (1) representative from the Canadian Automobile Association (CAA);
- One (1) representative from York Regional Police (YRP);
- One (1) person representing the perspective of seniors;
- One (1) person representing the perspective of youth;
- Two (2) Vaughan residents expressing an interest in pedestrian and/or cycling issues.

Councillors Carella and Shefman were appointed to the Task Force as Council representatives.

The first meeting of the Task Force was April 6, 2016 and a comprehensive work plan was developed to determine priorities and identify recommendations. City staff from Sustainable Transportation, Transportation Engineering, Parks Development, Environmental Sustainability, Parks and Open Space Planning, Parks Development and Development Engineering and Infrastructure Planning, attended the meetings to provide advisory and technical support.

Relationship to Term of Council Service Excellence Strategy Map (2014-2018)

The relationship of this report to the Term of Council Service Excellence Strategy Map (2014 - 2018) is as follows:

- The Findings Report of the Cycling and Pedestrian Advisory Task Force supports the 'Term of Council Priorities' to "Continue to develop transit, cycling and pedestrian options to get around the City" and the Service Excellence Strategic Initiatives, Citizen Experience and Service Delivery, Citizens Engaged in Decision Making – "Develop a meaningful and inclusive citizen engagement framework".

Regional Implications

There are no regional implications associated with the Findings Report of the Cycling and Pedestrian Advisory Task Force.

Conclusion

The Cycling and Pedestrian Advisory Task Force has completed its mandate and the City Clerk is forwarding the Task Force's Findings Report for Council's consideration.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 19, 2017

Item 8, Finance Report No. 4 – Page 3

Attachments

Attachment 1 – Findings Report of the Cycling and Pedestrian Advisory Task Force

Report prepared by:

Rose M. Magnifico
Council / Committee Administrator

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

**CYCLING AND PEDESTRIAN ADVISORY TASK FORCE
FINDINGS REPORT**

Recommendation

The City Clerk on behalf of the Cycling and Pedestrian Advisory Task Force, forwards the following recommendation for Council's consideration:

1. That the Cycling and Pedestrian Advisory Task Force Findings Report, dated February 9, 2017, be received; and
2. That the Cycling and Pedestrian Advisory Task Force Findings Report be referred to staff for review and a report be provided to a future Finance, Administration and Audit Committee meeting.

Contribution to Sustainability

Greater integration of cycling and pedestrian perspectives in City processes that support land use planning, infrastructure planning and resource allocation are expected to contribute to environmental sustainability through the encouragement of environmentally friendly means of transportation.

Economic Impact

There is no specific economic impact associated with the receipt of the Task Force's Findings Report. Any future economic impact associated with the Task Force recommendations will be identified in the subsequent staff report to the Finance, Administration and Audit Committee.

Communications Plan

The report will be posted on the City's website and the outcome resulting in the review of this report will be communicated to the Task Force members.

Purpose

The purpose of this report is to provide the Cycling and Pedestrian Advisory Task Force Findings Report to Council for consideration.

Background - Analysis and Options

At its meeting on April 21, 2015, Council adopted Item 43 of Report No. 17 of the Committee of the Whole, entitled *Deputation – Ms. Diana Lee Vaughan Bicycle User Group (BUG) With Respect to a Cycling and Pedestrian Advisory Task Force*. In so doing Council requested that the City Clerk bring forward Terms of Reference for the establishment of a Cycling and Pedestrian Advisory Task Force to develop recommendations that would allow the City to better integrate cycling and pedestrian perspectives into land use, infrastructure, and resource allocation planning processes. The Terms of Reference were approved at the Council meeting of October 20, 2015 and the City Clerk's office began the recruitment process.

In accordance with the Terms of Reference, Council appointed 10 members to the Task Force representing various organizations and residents interested in cycling and/or pedestrian issues, as follows:

- Two (2) representatives & (1) alternate from Vaughan Bicycle User Group;
- One (1) representative from The Regional Municipality of York;
- One (1) representative from the Canadian Automobile Association (CAA);
- One (1) representative from York Regional Police (YRP);
- One (1) person representing the perspective of seniors;
- One (1) person representing the perspective of youth;

- Two (2) Vaughan residents expressing an interest in pedestrian and/or cycling issues.

Councillors Carella and Shefman were appointed to the Task Force as Council representatives.

The first meeting of the Task Force was April 6, 2016 and a comprehensive work plan was developed to determine priorities and identify recommendations. City staff from Sustainable Transportation, Transportation Engineering, Parks Development, Environmental Sustainability, Parks and Open Space Planning, Parks Development and Development Engineering and Infrastructure Planning, attended the meetings to provide advisory and technical support.

Relationship to Term of Council Service Excellence Strategy Map (2014-2018)

The relationship of this report to the Term of Council Service Excellence Strategy Map (2014 - 2018) is as follows:

- The Findings Report of the Cycling and Pedestrian Advisory Task Force supports the 'Term of Council Priorities' to "Continue to develop transit, cycling and pedestrian options to get around the City" and the Service Excellence Strategic Initiatives, Citizen Experience and Service Delivery, Citizens Engaged in Decision Making – "Develop a meaningful and inclusive citizen engagement framework".

Regional Implications

There are no regional implications associated with the Findings Report of the Cycling and Pedestrian Advisory Task Force.

Conclusion

The Cycling and Pedestrian Advisory Task Force has completed its mandate and the City Clerk is forwarding the Task Force's Findings Report for Council's consideration.

Attachments

Attachment 1 – Findings Report of the Cycling and Pedestrian Advisory Task Force

Report prepared by:

Rose M. Magnifico
Council / Committee Administrator

Respectfully submitted,

Barbara A. McEwan
City Clerk

Report of the Cycling and Pedestrian Advisory Task Force

February 9, 2017

Mandate

On January 19, 2016, Vaughan City Council approved the creation of the Cycling and Pedestrian Advisory Task Force (CPATF), to make recommendations on how (1) to better integrate cycling and pedestrian perspectives into municipal land use, infrastructure, and resource allocation processes; and (2) to identify opportunities for improving cycling and walking conditions in the City along shared or separate routes across the city.

Council's action was consistent with the city's Vision 2020 and its commitments to service excellence, including activities designed to:

- Promote Community Safety, Health & Wellness
- Lead and Promote Environmental Sustainability
- Demonstrate Excellence in Service Delivery

Furthermore, the priorities listed in the Term of Council Service Excellence Strategy Map for 2014-18 include: "Continue to develop transit, cycling and pedestrian options to get around the City".

Further Rationale for the Task Force

In *Money Sense* magazine's 2016 rankings of the Best Places to Live in Canada, Vaughan placed 20th overall, based on a variety of indicators---low unemployment; high incomes; affordable housing; access to health care; healthy population growth; low taxes; low crime; easy to walk, bike; take transit; good weather; strong arts and sports communities. (Data is supported by Environics Analytics, a leading marketing analytics company in Canada. For details on its methodologies, see <http://www.moneysense.ca/save/financial-planning/canadas-best-places-to-live-2016-methodology/>.)

When compared to Ottawa, *Money Sense*'s top-ranked city, one difference between Vaughan and Ottawa is immediately identified: the ease of walking or biking to work. While Ottawa has 2.5% of population walking or biking, Vaughan has 0.17! In the view of the CPATF, this represents a great opportunity: if Vaughan can improve this one indicator---whose weighting is 6% of all criteria, it would have a significant impact on Vaughan's overall ranking, making it an even better place to live in Canada.

Recommendations from the CPATF

The CPATF identified two strategic opportunities:

1. Infrastructure-related

The CPATF believes that the staff report "Connecting the Dots: The Vaughan Super Trail" constitutes a viable strategy for significant improvements in the extent and variety of pedestrian corridors, hiking trails and bicycle routes. Being able to travel throughout the City---whether for work or play---is critical to the development of a comprehensive plan for active transportation in the City.

Recommendations

- 1.1 Promote the “**Vaughan Super Trail**”, to inform an updated Pedestrian and Cycling Master Plan.
- 1.2 **Connect off-road cycling and hiking pathways** such as the Bartley Smith and William Granger Greenways; build east-to-west, off-road pathways such as the TransCanada Pipeline trail and the 407 Hydro Corridor trail.
- 1.3 Establish priorities for making decisions relating to cycling and hiking infrastructure:
 - a. Connect with pathways of adjacent municipalities, especially abutting York Region municipalities (i.e., King, Richmond Hill, and Markham)
 - b. Regional roads/local collector roads should be given priority when it comes to designating cycling routes, where they will connect to existing routes.
- 1.4 Establish **criteria** for assessing a roadway’s suitability for pedestrian and cycling-friendly upgrades
- 1.5 Establish annual **financial targets** for expanding the cycling and hiking infrastructure network.
- 1.6 Develop **warrants to determine whether improvements to cycling and hiking infrastructure** should be made when road renewal (i.e., widening, repaving, etc.) takes place.
- 1.7 Work with York Region and the Ministry of Transportation to **establish safe, connected cycling infrastructure** that spans the barriers known as 400-series highways.

2. **Organizational and management strategies:**

The CPATF heard from stakeholder groups, police, and City staff from the planning, parks and transportation departments. It is clear that implementation of the infrastructure strategy will require on-going adjustments to the programming of pedestrian and cycle routes as well as regular consultation with many stakeholders.

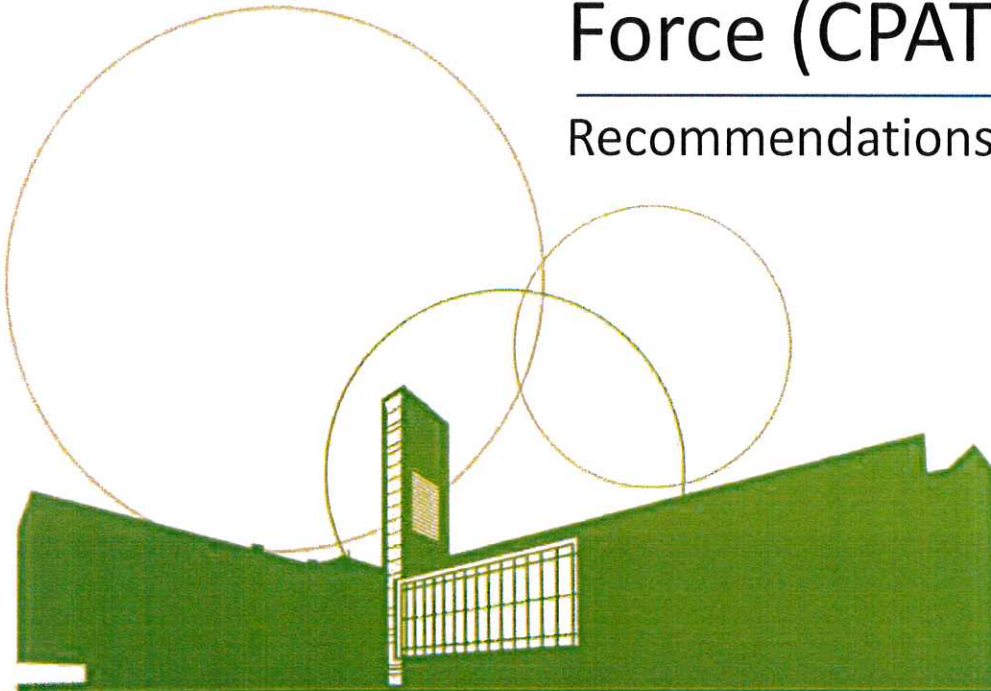
Recommendations

- 2.1 Enlist a **cycling advisory group**, drawn from interested community members, to meet with staff and Council members regularly.
- 2.2 Establish a **comprehensive communications plan** to inform residents of the availability of cycling and hiking routes and how to be safe when using them.
- 2.3 Prepare a **cycling and hiking route map** for general distribution to the public.
- 2.4 Improve safety by promoting **protected cycle routes**.
- 2.5 Set a **deadline for a cycling/hiking strategic plan update** to be in place no later than June of 2018.
- 2.6 Ensure that there is a staff person permanently assigned to the **cycling/active transportation portfolio**.
- 2.7 Present an **annual report** to Council on the development and management of cycling and pedestrian infrastructure.
- 2.8 Establish and reinforce partnerships to **promote active transportation (walking and bicycling) with schools** in the City.

- 2.9 Actively pursue **applications for funding** from the various sources (York Region, Ontario, gas tax) to support the development of cycling/hiking infrastructure.
- 2.10 Develop and install consistent, **Vaughan-identifiable way-finding signage** wherever cycling/hiking routes are established.
- 2.11 Establish a **long-term budget** to support all aspects of the Pedestrian and Cycling Masterplan.

Cycling and Pedestrian Advisory Task Force (CPATF)

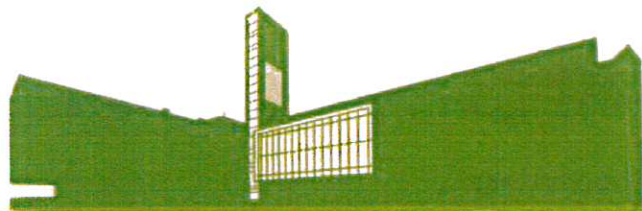
Recommendations



Cycling and Pedestrian Advisory Task Force

Mandate / Objectives

The Task Force shall be **responsible for developing recommendations** that would allow the City to better **integrate cycling and pedestrian perspectives** into land use, infrastructure, and resource allocation planning processes.



2



Rationale for Vaughan Pedestrian and Cycling Improvements

Consistent with the city's Vision 2020 and its commitments to service excellence, including activities designed to:

- Promote Community Safety, Health & Wellness
- Lead and Promote Environmental Sustainability
- Demonstrate Excellence in Service Delivery

Rationale for Vaughan Pedestrian and Cycling Improvements

Money Sense magazine's 2016 rankings of the Best Places to Live in Canada

- Vaughan placed 20th overall, based on a variety of indicators
- Difference between Vaughan and Ottawa (#1) is: the ease of walking or biking to work
- Ease of walking / biking is 6% of the criteria that makes a city a Best Place to Live



Cycling and Pedestrian Advisory Task Force

Methodology

- Established CPATF terms of reference
- Engaged stakeholders to form CPATF
- Studied existing cycling and pedestrian program and infrastructure
- Arranged interviews with / presentations by staff, police and cycling groups
- Recognized and accepted Super Trail Concept as a framework
- 18 Recommendations in two categories:
 - **Infrastructure-related;**
 - **Organizational and Management Strategies**

Task Force Recommendations

Infrastructure-related

- Promote the “**Vaughan Super Trail**”
- **Connect off-road cycling and hiking pathways**
- Establish priorities for cycling and hiking infrastructure
- Establish **criteria** for assessing a roadway’s suitability for pedestrian and cycling-friendly upgrades
- Establish annual **financial targets**
- Develop **warrants to determine whether improvements to cycling and hiking infrastructure**
- Work with York Region and the Ministry of Transportation to **establish safe, connected cycling infrastructure**

Task Force Recommendations

Organizational and Management Strategies

- Enlist a **cycling advisory group**
- Establish a **comprehensive communications plan**
- Prepare a **cycling and hiking route map**
- Improve safety by promoting **protected cycle routes**
- Set a **deadline for a cycling/hiking strategic plan update**
- Have a staff person permanently assigned to the **cycling/active transportation portfolio**
- Present an **annual report** to Council
- **Promote active transportation** (walking and bicycling) with schools in the City
- Actively pursue **applications for funding**
- Develop and install consistent, **Vaughan-identifiable way-finding signage**
- Establish a **long-term budget**