

ABOUT THE PROGRAM

The **Back-water Valve Installation Subsidy Program** was developed to assist homeowners in protecting their basements from flooding caused by overflowing sewers during severe weather events.

GETTING STARTED

- Homeowners are required to have a plumber or drain contractor licensed by the Ontario College of Trades carry out a site assessment to determine the suitability of isolating their property from the sewer system.
- The available subsidy is 50 per cent of the invoiced cost of installing an approved back-water valve, up to a maximum of \$750, including eligible labour, materials, permit fees and taxes.

ELIGIBILITY

Eligible properties must meet the following requirements:

- The property must be registered as a single-family residential, duplex or triplex property within the City of Vaughan. The subsidy is available only to existing homes.
- Eavestrough downspouts must be properly disconnected from the City sewer system, wherever possible, to the satisfaction of the City.
- Complete the installation before applying for the subsidy.
- Invoice(s) must show a cost breakdown of all charges, the contractor's Ontario College of Trades registry number and the total amount paid, and be clearly marked as "paid-in-full."
- The back-water valve must be approved as per the building code.
- Labour provided by the homeowner is not eligible for reimbursement under this program.
- Reimbursement will not be provided for any interior restoration, such as drywall, paint or flooring, or any exterior restoration work.
- Subsidies are provided one time only per property, and on a no-fault basis.
- Subsidies for eligible work are subject to available funding and provided on a first-come, first-served basis.

KEY STEPS

1. A plumber or drain contractor, currently licensed by the Ontario College of Trades must be hired to perform the installation of all devices.
2. If a back-water valve is to be installed, you must first obtain a permit from the City of Vaughan's Building Standards department. To obtain a permit, you must go to Vaughan City Hall, located at 2141 Major Mackenzie Dr., pay the required fee and provide a drawing (signed by the homeowner). If the proposed work meets the building code requirements, you will be provided with a permit.
3. Back-water valve installations require an inspection by Vaughan Building Standards staff. Please be sure to schedule an inspection before enclosing or covering the installation work. This will ensure the building inspector is able to see if the installation meets the applicable Building Code requirements.
4. Applications and supporting documentation must be received by the City of Vaughan's Environmental Services department within one year of the date of completion of the work.
5. Applications that are incomplete or missing documentation will be returned with a request for the outstanding information and will not be processed until the information is received.



HOW TO APPLY FOR A SUBSIDY

- Complete the back-water valve installation Subsidy Program application form.
- Mail or email the completed application form with all the required documentation to the City of Vaughan. Refer to the application for complete mailing instructions.

NOTE: The Environmental Services department will review your application and determine if you are eligible for a subsidy. If your application is approved, it will be sent for processing. If your application is incomplete or you have not included the proper documentation, it will not be processed and will be returned to you. If your application is denied, you will be notified by mail or email.



JOINT OPERATIONS CENTRE
ENVIRONMENTAL SERVICES

2800 Rutherford Rd.
Vaughan, ON L4K 2N9

905-832-2281
works@vaughan.ca

vaughan.ca/wastewater



BASEMENT FLOODING PROTECTION

Back-water Valve Installation Subsidy Program

Back-water Valve Installation Subsidy Program Application



Section 1: Applicant and Property Information

Property owner's name: _____ (as listed on your City of Vaughan Property Tax Bill)

Property assessment roll number: _____ (as listed on your City of Vaughan Property Tax Bill)

Address of property that subsidy applies to: _____

Street number: _____ Street name: _____

City: _____ Province: _____ Postal Code: _____

Have you disconnected your home's downspouts from the sewer system: Yes No

Daytime phone number: _____ Evening phone number: _____

Email: _____

Date(s) work was completed: Day(s) _____ Month: _____ Year: _____

Section 2: Back-water Valve Permit and Inspection Information

Plumbing permit number: _____ Date of inspection: _____ Inspector's Name: _____

Section 3: Company / Plumber's Information

Company name and/or plumber: _____

Ontario College of Trades registry number: _____

Section 4: Financial Information

Charges as itemized on your invoice (as applicable): Back-water valve installation cost: \$ _____

Total amount paid (clearly shown as "paid in full" on your invoice): \$ _____

Section 5: Document Checklist

Please check off the documents you are including with this application:

- This application, completed and signed by the property owner or Authorized Legal Representative.
- Invoice(s) marked "paid in full" and itemized with cost breakdown of all charges, and clearly showing plumber's Ontario College of Trades registry number.
- All sections of this application form are completed in full.
- Copy of the signed Building Permit

Note: Keep photocopies of all documents submitted for your personal records.

I understand that the City of Vaughan makes no representation or warranty, express or implied, relating to the back-water valve in any manner whatsoever, and by submitting this Application Form I, my heirs, executors, administrators, successors and assigns, hereby fully and completely release, waive and forever discharge the City of Vaughan from all liabilities, claims, actions, demands, costs, damages and losses of any kind whatsoever with respect to the back-water valve, whether direct, special, consequential, indirect, or of any other nature.

I acknowledge that while the installation of a back-water valve may help reduce wastewater back-ups, the extent of such reduction cannot be guaranteed and the back-water valve will not totally prevent future basement flooding from occurring.

I hereby certify that the back-water valve has been installed in the house located on the property listed on this Application Form, that I am the owner of the house and the property, that I live in the house located on the property, and that all information provided on this Application Form is true and correct.

Property owner's signature: _____ Date: _____

Email this application and all required original documents to accessvaughan@vaughan.ca or mail items to:

City of Vaughan
2800 Rutherford Road
Vaughan, ON L4K 2N9
Attention: Environmental Services Department, Back-water Valve Installation Subsidy Program

The personal information in this form and any attachments is collected under the authority of the Municipal Act, 2001 (S.O. 2001, c.25) and City of Vaughan By-law Number 139-2009, and will be used to process this application, to determine eligibility for and administer the City of Vaughan Back-water Valve Installation Subsidy Program, and for statistical reporting. Questions about the collection of this personal information may be addressed to Director of Environmental Services, 2141 Major Mackenzie Drive, Vaughan, Ontario L6A 1T1 (Telephone Number 905-832-2281).